



Our Lady's Grove Primary School
Goatstown Road
Dublin 14
D14 Y993
Tel: (01) 298 8694

Voluntary Contributions – Calendar Year January to December 2019

Dear Parents / Guardians,

The parents in Our Lady's Grove Primary School have supported the school with Voluntary Contributions over the years. We are deeply grateful to all those who have contributed to the school finances. We look forward to your continued financial support.

Over the past two years;-

- We received a Capitation Grant of: €171 per child (prior year €176)
- Our School Expenses were: €352 per child (prior year €372)

The funding from the Department of Education & Science did not cover all of our running expenses. The shortfall was covered by Voluntary Contributions, Donations, Parent Association fund raising and Rentals from the school hall. Voluntary contributions last year were €36,708 (prior year €40,431) before related tax claims. Contributions were received from approx. 51% of the families in the school. Again we are deeply grateful to all.

For 2019 we are seeking Voluntary Contributions for the following expenses:

- Educational apps for iPads
- Annual Site Licences
- Science Resources
- Continued Expansion of our Graded Reading Scheme (Junior Infants – 2nd Classes)
- Comprehension and Guided Reading resources (3rd – 6th Classes)
- Special Education Resources

This year we are again asking for an average contribution of €125 per child. All contributions are welcome, however greater or smaller.

Payment Methods

1. The preferred payment method for lump sum contributions, of (say) €125 per child, is The Easy Payments System (EPP) on the school website www.ourladysgrove.ie. All these payments use technology which ensure the security of the transactions as they are processed. An automatic email receipt will be provided.

We encourage all parents to avail of our online payments facility. If you need any assistance please call Sylvia in the school office between 1pm – 4pm.

2. If you wish to make your contribution by cheque, please return it with the remittance slip below to the Principal Mrs. Kernan in an envelope marked VC.

3. If you wish to make your contribution by monthly standing order of (say) €12.50 per month for 10 months – please return the completed Standing Order form with remittance slip (both below) to the Principal Mrs. Kernan in an envelope marked VC.

Did you know Tax Relief is available to the School?

If your total contribution is **equal to or exceeds €250**, this allows the school to claim a tax refund. A contribution of €250 allows a tax refund of €112.32. This increases your contribution by approx. 45%. Your €250 contribution is in effect worth €362.32 to the school. This applies to both PAYE and self-employed tax payers under the regulations.

If your Voluntary Contribution is equal to or exceeds €250, please **complete and return** the CHY3 form (below) to the Principal Mrs. Kernan in an envelope marked VC. This will allow the school to use your PPS number in our claim to the tax authorities.

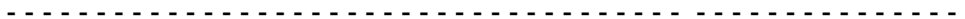
Please note that school Voluntary Contributions operate on a calendar basis because tax relief is only claimable on this basis.

Thank you again for supporting Our Lady's Grove Primary School. The Board could not manage the school without your continuing support.

Yours sincerely,



Chris Queenan
Treasurer - Board of Management



Voluntary Contribution Jan. to Dec.2019 - Remittance Slip

We the Parents/Guardians of _____

wish to pay a Voluntary Contribution of €_____ for calendar year 2019.

Payment Method: Standing Order ____ Cheque ____
(Tick one)

Parents / Guardians _____ _____
(Please print)

Signed: _____

(Where contribution exceeds €250, please enclose completed CHY3 form)

CHY3 Cert

ENDURING CERTIFICATE

SECTION 848A TAXES CONSOLIDATION ACT (TCA) 1997 TAX RELIEF FOR DONATIONS TO ELIGIBLE CHARITIES AND OTHER APPROVED BODIES



This form should be completed by donors who are **individuals** in respect of donations made on or after 1 January 2013.

N.B. You should **not** complete Form CHY4 (Annual Certificate) for a tax year if you have completed, or intend to complete, a Form CHY3 for the same year.

PLEASE REFER TO THE NOTES OVERLEAF BEFORE COMPLETING THIS FORM COMPLETE IN BLOCK LETTERS

PART A

Name of Donor:

PPS Number:

Address:

Phone No.:

Email Address:

PART B

Name of eligible charity or other approved body (hereinafter referred to as an approved body):

First tax year to which this certificate applies (cannot be earlier than 2013):

PART C

- I certify that this certificate is valid for the tax year specified in Part B and each of the four following tax years, unless I notify the approved body of its earlier cancellation.
- I understand that the approved body referred to in Part B may apply to the Revenue Commissioners for tax relief under section 848A TCA 1997 in respect of donations made by me to that body during the lifetime of this certificate and that any tax repaid to the body shall not be repaid to me or to any other approved body.
- I grant permission to the approved body referred to in Part B to use my PPS Number for the purpose of claims for tax relief under section 848A TCA 1997 in respect of donations made by me to that body during the lifetime of this enduring certificate or a renewed enduring certificate.
- I understand I must advise the approved body immediately of any change in my circumstances that would affect the body's entitlement to claim tax relief in respect of my donations.
- I am aware that for **the purposes of tax relief under section 848A TCA 1997** on donations to an approved body—
 - (a) I must be resident in the State for each tax year in which I make a donation.
 - (b) A donation, or donations, must amount in aggregate to at least €250 in a tax year and be in the form of money and/or designated securities and that tax relief will not apply to the aggregate of my donations to an approved body or bodies in a tax year in excess of €1,000,000.
 - (c) Neither I, nor any person connected with me, can receive a benefit from the approved body in consequence of making a donation.
 - (d) A donation cannot be subject to a condition as to repayment nor can it be conditional on, or associated with, the acquisition of property by the approved body other than by way of gift, from me or a person connected with me.
 - (e) The amount of my aggregate annual donations to an approved body (or bodies) with which I am associated (see Notes) will be restricted to an amount equal to 10% of my total income for the tax year in question and tax relief will not apply to any donations in excess of that amount.
 - (f) I must pay income tax and/or capital gains tax for any tax year in which I make donations of an amount equal to the income tax on the grossed up amount of the donations in order for the approved body to receive a refund of tax (see Notes).

Please tick the box if you are associated with the approved body named in this certificate (see Notes)

Signature:

Date:
(DDMMYY)

PLEASE FORWARD YOUR COMPLETED CERTIFICATE TO THE APPROVED BODY REFERRED TO IN PART B.